



SPAIN - STUDENT VISA APPLICATION CHECKLIST-NEW YORK CONSULATE

150 East 58th Street, 30th Floor, New York, NY 10155
New York Consulate's Jurisdiction: Connecticut, Delaware, New Jersey, New York, Pennsylvania

To request an appointment to submit your visa application: Send an email to visadoscgy@gmail.com with the following information and scans in this order:

1. Full name
2. Email address and phone number
3. Passport number and nationality
4. Requesting Student Visa
5. Copies of school ID, driver's license, and passport ID page

The Consulate will let you know when your appointment will be and what to bring. Here are some of the items you will need.

- **1 National Visa Application-Print do not use Cursive.** The Consulate will render applications with whiteout, crossed out or written over answers invalid. Make sure your phone number and email are legible.
- **Original Passport plus photocopy (ID Page)** valid for a minimum of 3 months after the intended date of departure to Spain. The passport must have 2 full blank pages on which the visa can be affixed.
- **Original and Photocopy of University ID** Please ensure that it is a clear copy.
- **Original and Photocopy of Driver's License or State ID**
- **1 official passport photo with a white background.** Glue photo to the application form.
- Non-US citizens: only copies of Alien Residence Card (Green-Card) or residence visa valid in USA (except B1/B2).
- **Proof of Economic Means (Original and copy):** The Consulate is looking for the student's bank statement showing a minimum bank balance of approximately \$2800 (calculated at approximately \$700 per month while in Spain). Online printouts are not acceptable but Consulate will accept bank printout if it is stamped and signed with banker's business card attached.
 1. If a parent is submitting this financial information, they must ALSO submit the Proof of Financial Means Form (located on our website). Their signature on this form must be notarized.
 2. Financial Aid students may instead attach an original official letter from the institution that has granted the aid, indicating the amount allocated in their name and the disbursement date.
- **Visa Processing Fee** paid by Money Order payable to the Consulate General of Spain. US citizens pay \$160. For all others please check the Consulate's website.
- **Acceptance Letter in Spanish, Proof of Insurance Letter, and SAI Enrollment Letter.** SAI will mail these documents to your permanent address. Original and copies must be included with your application.
- **Collecting your passport and visa:** This must be collected in person by the student or by a parent on the student's behalf.

Make a copy of your visa application materials for your personal files to bring with you to Spain